

Capitol Planning Commission Site Features Committee Meeting Minutes
April 30th, 2014
Facilities Management Center, South Conference Room
(11:00 pm – 12:00 pm)

Committee Members Present:

William Dikis, CPC Chair	Jesse Lewis
Carol Grant, Committee Chair	Dave Schmitz
Janet Phipps	

Members Absent:

Allison Dorr Kleis

Department of Administrative Services (DAS) Staff Present for All or Portions of the Meeting:

Tim Ryburn, DAS/GSE	Jennifer Moehlmann, DAS/GSE
Emily Narayan, DAS/GSE	

Call to Order and Introductions

The meeting was called to order at 11:03 a.m. by Carol Grant, followed by roll call and introductions.

Approval of Agenda

MOTION: Janet Phipps made a motion to approve the agenda as submitted. Jesse Lewis seconded the motion and it passed unanimously. The agenda will also include an update on the Monumental Journey Site Feature.

Approval of Meeting Minutes for March 6th, 2014 Meeting

MOTION: Dave Schmitz made a motion to approve the meeting minutes as submitted. Jesse Lewis seconded the motion and it passed unanimously.

Site Features Policy and Application Revisions

The Committee discussed several versions of revisions to the Site Features Policy and Application and decided to move forward with the version proposed by Jesse Lewis, with additional changes. The revisions to the policy remove duplication within the policy and between the policy and the application and reduce the number of categories of site features, while retaining definitions and adding a table of contents and additional references.

The Committee discussed the definition of “works of art” and “public art” as well as the relationship between the site features policy and the “Art in State Buildings” program. Dave Schmitz will provide the Committee with the definition of public art and more information on the “Art in State Buildings” program.

The revisions to the application will remove the requirement to respond to each required criteria and focus on applicant descriptions of their proposal.

Jennifer Moehlmann and Carol Grant will work on combining revisions to the policy and application and provide a recommendation to the Commission prior to the next meeting.

Master Plan Update Assignments

Bill Dikis reviewed the recommended format for updates to the Master Plan. The intent is to recognize everything that has been accomplished, note changes in circumstances, and note substantial differences

that might warrant an amendment to the Master Plan. The following sections were assigned to Site Features Committee members:

- Landscape Framework – Jesse Lewis
- Monuments and Public Art – Dave Schmitz
- Site Amenities – Carol Grant
- Signs and Visitor Information – Allison Dorr Kleis

Draft updates were requested from members before the next Committee meeting.

Wallace Building “Cosmic Seed” Inquiry

A concerned citizen who had heard the Wallace Building will be demolished inquired about restoring the “Cosmic Seed” sculpture and moving it from its current location in front of the Wallace Building, to the area at the corner of E. Grand Ave and Pennsylvania. Funding for changes to the Wallace Building has not yet been appropriated, so no action is needed on the “Cosmic Seed” at this time. Carol Grant will update the citizen.

Monumental Journey Site Feature

There has been no news on the proposed Monumental Journey site feature; the last status was that the artist was expected to visit Des Moines soon to view potential sites.

Adjourn

Meeting adjourned at 12:08 p.m.

Upcoming Meeting:

May 21, 2014